



Longtown Outdoor Learning Trust Outdoor Activity Instructor

Job description

Post title: Outdoor Activity Instructor

Salary range: £16,557 -£17,190 (pro rata)

Hours: Full time, fixed term contract until 31st July 2019

Location: Longtown Outdoor Learning Centre

Reports to: Head of Centre

Overall purpose of the post

- To deliver high quality programmes of outdoor learning to young people and adults in a residential setting.

Key tasks and roles:

1. To deliver and evaluate high quality programmes of outdoor learning ensuring that the highest standards of health and safety for clients and staff are maintained.
2. To ensure that accompanying staff / visiting staff are fully briefed and clearly understand their responsibilities and duties during the visit / programme.
3. To maintain designated teaching / activity equipment and teaching / activity facilities used by the client groups and staff and ensure that the highest standards of Health and Safety are achieved.
4. To implement and record a regular system of safety checks for designated facilities and equipment.
5. To provide over-night cover as Duty Instructor on a rota basis, providing an initial response to any incidents or emergencies.
6. To demonstrate awareness/understanding of equal opportunities and other people's behavioural, physical, social and welfare needs.
7. To ensure that reasonable care is taken at all times for your health, safety and welfare and that of other persons, and to comply with the centre's policies and procedures relating to health and safety.
8. To carry out any other duties which fall within the broad spirit, scope and purpose of this job description and which are commensurate with the grade of the post.

This job description reflects the major tasks to be carried out by the post holder and identifies a level of responsibility at which they will be required to work. In the interests of effective working, the major tasks may be reviewed from time to time to reflect changing needs and circumstances. Such reviews and any consequential changes will be carried out in consultation with the post holder.



Person specification

EDUCATION AND QUALIFICATIONS

Essential criteria

- This post requires satisfactory clearance of an enhanced Disclosure and Barring Service check.
- National Governing Body Awards in 1 or more of the following:
 - a. Canoeing
 - b. Kayaking
 - c. Caving
 - d. Rock Climbing
 - e. Hill Walking
 - f. Archery

Desirable criteria

- RPIOL
- A degree in a relevant subject.

EXPERIENCE AND KNOWLEDGE

Essential criteria

- At least 1 season's teaching / instructing / youth work experience.
- Knowledge of local and national issues relating to outdoor education.
- Knowledge and understanding of Health and Safety, including the requirements of AALS and risk benefit analysis.

Desirable criteria

- Experience of leading Bushcraft and / or Field Studies sessions.
- Previous experience of Residential Outdoor Education.
- Knowledge and experience of working with adults and special needs groups.

ABILITY AND SKILLS

Essential Criteria

- A current first aid certificate

Desirable Criteria

- A full driving licence with D1 (to drive a minibus)
- A MIDAS minibus driving qualification
- ICT skills.

EQUAL OPPORTUNITIES

Essential Criteria

- Ability to demonstrate awareness/understanding of equal opportunities and other people's behaviour, physical, social and welfare needs